

 The following Vacancies are available:

<u>Jobs</u>	<u>Department</u>	<u>Qualifications</u>	<u>Presentation</u>	<u>Campus</u>	<u>Closing Date</u>
<b>ACADEMIC PROGRAMME DEVELOPER ON HIGHER EDUCATION LEVEL</b>	Head office	Comprehensive knowledge of: The Higher Education Act and the Further Education and Training Act. Comprehensive knowledge of the working of: The Department of Higher Education and Training, HESA, the Department of Further Education and Training, the accreditation bodies: Council on Higher Education, Umalusi and the QCTO. Must be able to adhere to prescribed deadlines	<b>Development, upgrading, accreditation and control of:</b> -new academic programmes; - submission to the CHE, DHET, DFET,SAQA; - annual report ; - update NLRD; <b>Compile and submit applications of new sites</b>  <b>Manage Occupational Health and Safety processes</b>	Highveld	5 Dec 2011 Start January of February 2012
<b>Lecturer</b> Amount 3	<b>Sport Management</b>	Honours qualification in sport management. Teaching experience at Tertiary level	Sport sciences and management subjects Afrikaans and / English	<b>Highveld</b> x2 <b>Klerksdorp</b> x1	25 November 2011 Start January 2012
<b>Lecturer</b> Amount 1	<b>Computer Programming</b>	BSc Informatics or BSc Computer science or similar qualification *Java will be a preference	Lectures in English and /Afrikaans	<b>Highveld</b> x1	25 November 2011 Start January 2012
<b>Lecturer</b> Amount 2	<b>Nature Management</b>	BSC (Hons) or MSC Animal Science/ Botany or related field/ B.Tech Advanced Diploma in Nature Conservation or related field	Lectures in English and / Afrikaans	<b>Highveld</b> x1 <b>Bellville</b> x2	25 November 2011 Start January 2012
<b>Finances</b> Amount 1	<b>Financial Clerk / Junior Manager</b>	Candidate must have excellent knowledge of the following: *Pastel *MSExcel *MSWord *Access * BCom Acc or Accounting Dip/ Cert	Knowledge and experience of ledger, all receivables and payables functions, processing up to trial balance	<b>Highveld</b> x1	25 November 2011 Start January 2012

Send CV's to [marietjie@ca2000.co.za](mailto:marietjie@ca2000.co.za)